



OUR TERMS AND CONDITIONS OF SALE

Please read the following important terms and conditions before you submit your order to us.

Our terms

1. These terms

1.1 What these terms cover. These are the terms and conditions on which we supply products or services to you.

1.2 Why you should read them. Please read these terms carefully before you submit your order to us. These terms tell you who we are, how we will provide products and services to you, how you and we may change or end the contract, what to do if there is a problem and other important information. If you think that there is a mistake in these terms, please contact us to discuss.

1.3 Are you a business customer or a consumer? In some areas you will have different rights under these terms depending on whether you are a business or consumer. You are a consumer if:

- (a) You are an individual.
- (b) You are buying products from us wholly or mainly for your personal use (not for use in connection with your trade, business, craft or profession).

Provisions specific to consumers only are in green and those specific to businesses only are in blue.

1.4 If you are a business customer this is our entire agreement with you. If you are a business customer these terms constitute the entire agreement between us in relation to your purchase. You acknowledge that you have not relied on any statement, promise, representation, assurance, or warranty made or given by or on behalf of us which is not set out in these terms and that you shall have no claim for innocent or negligent misrepresentation or negligent misstatement based on any statement in this Agreement.

2. Information about us and how to contact us

2.1 Who we are: We are SHS Balustrades & Handrails Ltd, a company incorporated in England with company number 09950341 and registered office address at Unit E6-E7 Westpoint, Middlemore Lane West, Aldridge WS9 8BG. Our trading name is SHS Products. Our registered VAT number is 341354132.

6.2 More significant changes to the products, services and these terms. In addition, we may make changes to these terms or the product and/or service, but if we do so we will notify you and you may then contact us to end the contract before the changes take effect and receive a refund for any products and/or services paid for but not received.

7. Providing the products

7.1 Delivery costs. The costs of delivery will be as told to you over the telephone, as set out on our website and/or as told to you in the course of email exchanges.

7.2 When we will provide the products and perform the services. During the order process we will let you know the estimated delivery time for the product(s). We will update you to confirm dates on which products will be delivered or supplied once products are manufactured. We will also agree with you when we will provide the services and we will confirm our agreement via email. We will contact you prior to delivery to agree the date of installation.

7.3 We are not responsible for delays outside our control. If our supply of a product or a service is delayed by an event outside our control, then we will contact you as soon as possible to let you know and we will take steps to minimise the effect of the delay. Provided we do this we will not be liable for delays caused by the event, but if there is a risk of substantial delay you may contact us to end the contract and receive a refund for any product you have paid for but not received.

7.4 Collection by you. If you have asked to collect a product from our premises, you can collect it from us at any time during between 8:30am and 1.30pm on weekdays (excluding public holidays).

7.5 You must carefully check products when they are delivered. If your order should include glass, we ask that this is checked for defects or scratches on the day of delivery as we are unable to take responsibility if we have not been notified in writing or email on the day of delivery.

7.6 If you are not at home when the product is delivered. If no one is available at your address to take delivery, we will leave you a note informing you of how to rearrange delivery or collect the product(s) from our premises at Unit E6/E7 West Point, Middlemore Lane West, Aldridge, Walsall WS9 8BG.

7.7 If you do not re-arrange delivery. If you do not collect a product from us as arranged or if, after a failed delivery to you, you do not re-arrange delivery or collect it from our premises we will contact you for further instructions and may charge you for storage costs and any further delivery costs. If, despite our reasonable efforts, we are unable

immediately and we will refund you in full for any products and/or services which have not been provided. The reasons are:

- (a) we have told you about an upcoming change to the product, the services or these terms which you do not agree to (see clause 6.2).
- (b) we have told you about an error in the price or description of the product and/or services you have ordered and you do not wish to proceed;
- (c) there is a risk that supply of the products and/or services may be significantly delayed because of events outside our control;
- (d) we have suspended supply of the products or services for technical reasons, or notify you we are going to suspend it for technical reasons, in each case for a period of more than 6 months; or
- (e) you have a legal right to end the contract because of something we have done wrong.

8.3 Exercising your right to change your mind if you are a consumer (Consumer Contracts Regulations 2013). If you are a consumer, for standard off-the-shelf products which are bought over the telephone, by mail order or by exchange of emails, you have a legal right to change your mind within 14 days and receive a refund. These rights, under the Consumer Contracts Regulations 2013, are explained in more detail in these terms. Unfortunately, you do not have the right to change your mind and receive a refund in relation to made-to-measure products, which are made to your specific requirements.

8.4 When consumers don't have the right to change your mind. Your right as a consumer to change your mind does not apply in respect of:

- (a) any products which are made to your specific requirements (for example any of our made-to-measure products);
- (b) services, once these have been completed, even if the cancellation period is still running (for example, our site surveys, technical drawings, or balustrade installation services cannot be cancelled once the service has been completed); or
- (c) any products (for example our standard off-the-shelf products) which become mixed inseparably with other items after their delivery.

8.5 How long do consumers have to change their minds in relation to off-the-shelf products and services? If you are a consumer how long you have depends on what you have ordered and how it is delivered.

- (a) **Have you bought services (for example, site surveys, technical drawings, or balustrade installation)?** If so, you have 14 days after the day

- 12.3 What happens if we got the price wrong.** It is always possible that, despite our best efforts, some of the products and/or services we sell may be incorrectly priced. We will normally check prices before accepting your order so that, where the product's and/or service's correct price at your order date is less than our stated price at your order date, we will charge the lower amount. If the product's and/or services correct price at your order date is higher than the price stated to you, we will contact you for your instructions before we accept your order. If we accept and process your order where a pricing error is obvious and unmistakable and could reasonably have been recognised by you as a mispricing, we may end the contract, refund you any sums you have paid and require the return of any products provided to you.
- 12.4 When you must pay and how you must pay.** We accept payment through Cardnet. When you must pay depends on what product you are buying:
- (a) For standard **products**, you will be asked to pay for the products at the point of order.
 - (b) For **products** made to your specification (for example our made-to-measure products), you will be asked to make an initial deposit payment of 50% of the price of the products, and the remaining 50% will be payable once you approve the design drawings in accordance with clause 4.4.
 - (c) For **services**, you will be asked to pay for the services at the point of order.
 - (d) [If you are a business we may agree alternative payment terms with you.](#)
- 12.5 We can charge interest if you pay late.** If you do not make any payment to us by the due date we may charge interest to you on the overdue amount at the rate of 4% a year above the base lending rate of the Barclays Bank Plc from time to time. This interest shall accrue on a daily basis from the due date until the date of actual payment of the overdue amount, whether before or after judgment. You must pay us interest together with any overdue amount.
- 12.6 [We can charge an administration fee if you are a business and we need to chase you for payment.](#)** [We may apply an administration fee which will be charged at £25.00 plus VAT per item of correspondence from us to you regarding any overdue payment \(including email, post, fax or telephone call\).](#)
- 12.7 We can charge for storage of the product(s).** Any failure by you to accept a product delivered to the location as specified in your order, and/or a failure by you to provide any payments, instructions, documents, licences, consents or authorisations required to enable the product to be delivered on the due date, shall entitle us (at our sole discretion) to remove and store the product at your expense and risk. We may also charge you the cost of haulage both to and from the address requested and any other costs associated with such failure(s) by you.

12.8 What to do if you think an invoice is wrong. If you think an invoice is wrong please contact us promptly to let us know as soon as possible . You will not have to pay any interest until the dispute is resolved. Once the dispute is resolved we will charge you interest on corre

13. Our responsibility for loss or damage suffered by you if you are a consumer

13.1 We are responsible to you for foreseeable loss and damage caused by us. If we fail to comply with these terms, we are responsible for loss or damage you suffer that is a foreseeable result of our breaking this contract or our failing to use reasonable care and skill, but we are not responsible for any loss or damage that is not foreseeable. Loss or damage is foreseeable if either it is obvious that it will happen or if, at the time the contract was made, both we and you knew it might happen, for example, if you discussed it with us during the sales process.

13.2 We do not exclude or limit in any way our liability to you where it would be unlawful to do so. This includes liability for death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors; for fraud or fraudulent misrepresentation; for breach of your legal rights in relation to the products and/or services, including the right to receive products which are: as described and match information we provided to you and any sample or model seen or examined by you; of satisfactory quality; fit for any particular purpose made known to us; supplied with reasonable skill and care and, where installed by us, correctly installed; and for defective products under the Consumer Protection Act 1987.

13.3 When we are liable for damage to your property. If we are providing services in your property, we will make good any damage to your property caused by us while doing so subject to the following provisions:

- (a) we are not responsible for the cost of repairing any pre-existing faults or damage to your property that we discover while providing the services.
- (b) We are not responsible for loss or damage resulting from your failure or negligence in ensuring the suitability for fitting our products. This includes but is not limited to damage to tiles, slabs, brickwork or masonry; fixings may crack or cause damage. We will however endeavour to reduce the risk of this as much as possible.
- (c) We will not be responsible for any damage caused to your fixing surfaces or substructures as a result of the products being installed by either us or you (or your third party installer).
- (d) When fixing into ceramic, porcelain tiles an additional fee of £250 plus Vat will be required to be paid in full prior to installation.

legal proceedings in respect of the products and services in either the Northern Irish or the English courts.

16.6 Alternative dispute resolution if you are a consumer. Alternative dispute resolution is a process where an independent body considers the facts of a dispute and seeks to resolve it, without you having to go to court. If you are not happy with how we have handled any complaint, you may want to contact the alternative dispute resolution provider we use. You can submit a complaint to the Federation of Master Builders (FMB). (See their website at <https://www.fmb.org.uk/about-the-fmb/dispute-resolution/>.) The Federation of Master Builders (FMB) will not charge you for making a complaint and if you are not satisfied with the outcome you can still bring legal proceedings.

16.7 Which laws apply to this contract and where you may bring legal proceedings if you are a business. If you are a business, any dispute or claim arising out of or in connection with a contract between us or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales and the courts of England and Wales shall have exclusive jurisdiction to settle any such dispute or claim.

17. Warranty & Liability

17.1 We provide a warranty that on delivery and for a period of 12 months from delivery (**warranty period**), the products shall be free from material defects **in design, material or workmanship**. However, this warranty does not apply in the circumstances described below:



- 17.5** Except as provided in this clause 17, we shall have no liability to a business customer in respect of a product's failure to comply with the warranty set out in clause 17.1.
- 17.6** These terms (including any unexpired portion of the warranty period) shall apply to any repaired or replacement products supplied by us under clause 17.3.

SCHEDULE 1

Model Cancellation Form

(Complete and return this form only if you wish to withdraw from the contract)

To: Customer Service, Stainless Handrail Systems Limited, Unit E6/E7 West Point, Middlemore Lane West, Aldridge, Walsall WS9 8BG [or by email to: customerservice@shs-products.co.uk.]

I/We [*] hereby give notice that I/We [*] cancel my/our [*] contract of sale of the following goods [*]/for the supply of the following service [*],

Ordered on [*/received on [*],

Name of consumer(s),

Address of consumer(s),

Signature of consumer(s) (only if this form is notified on paper),

Date

[*] Delete as appropriate